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5 April 1962

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Report #13  
29 March - 4 April 1962  
Assessment and Evaluation Staff

I. SIGNIFICANT ITEMS

None

II. OTHER ACTIVITIES

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25X1A9a

1. [REDACTED], C/Admin/FE, has requested A&E to train 15 to 25 secretaries in the use of the Flexowriter. FE Division at present has one station which is receiving correspondence on Flexowriter tape. The division plans to use this method with seven more stations. [REDACTED] is setting up a training schedule for the FE secretaries and will start the training sometime after we move to the new building.

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2. [REDACTED] gave a progress report on 4 April to [REDACTED] 1A9a [REDACTED] and C/A&E covering his work on programmed learning.

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25X1A9a

3. [REDACTED] of the CI Staff met with [REDACTED] 25X1A9a and C/A&E on 4 April to discuss our progress on the [REDACTED] assessment 25X1A6a (Weekly Report #12, Item 3). He was requested by A&E to determine whether a number of sources are available whom we would like to interview in connection with this project.

25X1A9a

4. [REDACTED] has requested that C/A&E brief an area security officer conference meeting [REDACTED] The 25X1A6a briefing will take place on 11 May and will cover the functions and activities of the A&E Staff. This is reported only because it has been many a month since the Office of Security has shown any interest in our activities or has used our services.

25X1A9a

5. [REDACTED] has requested that A&E and IAS send a representative to a planning conference to be conducted by members of [REDACTED] who are 25X1A5a1

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undertaking a contract for TSD [REDACTED] The conference is to cover the problem of training people to become proficient in [REDACTED] foreign languages. Nothing further is known on the subject except that [REDACTED] is interested in obtaining subjects to undergo the training and they also wish to discuss the general training problems involved. Since the conference is to be held in Washington on 10 April we will be unable to send anyone to participate -- this is the day that we are moving. LAS has been informed.

25X1A

25X1A5a1

6. We have reported previously (Weekly Report #5, dated 8 February 1962) that, beginning in November, there has been a substantial increase, as compared with the previous year, in the number of applicants taking PATB in the field (i.e., the FCDP program). This increase continued through February but did not hold through March, in which there was about a 30% decrease. In part this trend seems to reflect earlier testing as well as more testing. Thus, this fiscal year's peak came in February and December instead of March. Moreover, the February and December peaks of FY 62 both exceed, slightly, the March peak of FY 61.

Considering both headquarters and field PATB, there has been, during the first nine months of FY 62, some decrease in testing of JOT applicants (from 568 to 465) and a very substantial increase (394 to 722) for applicants for other Agency assignments. The number of individuals tested in the field for other than JOT purposes has increased more than fivefold.

R

B.  
Please bring  
to Col. W's  
attention.

[REDACTED]

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Assessment and Evaluation Staff

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